

UNI School of Music Faculty Collaborative Pianist Policies

Updated Fall 2023

This document offers guidelines for School of Music students and faculty relating to the enlistment of the services of **faculty collaborative pianists** for student accompanying needs. The following is a list of activities for which faculty collaborative pianists are available, including hours of availability and expectations regarding notification, music submission, etc. Faculty collaborative pianists are available for any or all of these activities on a first-come, first-served basis, per availability within their contracted work loads.

Juries

- Students may receive a maximum of three 30-minute rehearsals or lessons prior to the jury.
- Instrumental students have until noon on Friday of the 8th week before juries (**October 20th**), to submit all music to a faculty pianist to secure their services for their jury.
- Vocal students have until noon on Friday of the 6th week before juries (**November 3rd**) to submit all music to a faculty pianist in order to secure their services for their jury.
- **NOTE:** faculty pianists are often fully booked before the above deadlines, so be sure to contact them and submit your music as early in the semester as possible!

Instrumental Seminars and Studio Classes

- Each student may receive a maximum of two 30-minute rehearsals or lessons prior to a seminar or studio class performance.
- Music must be submitted to the pianist a minimum of four weeks prior to its performance in a seminar or studio class.

Vocal Seminar

- Each student may receive a maximum of one 30-minute rehearsal or lesson prior to a seminar performance.
- All music must be given to a student's studio seminar pianist as soon as it is assigned. Students must inform their pianist of which piece(s) will be performed by noon on the Wednesday prior to a seminar performance.

Vocal Lessons

- In consultation with their applied professor, and per the availability of the faculty collaborative pianists, vocal majors may receive up to 8 hours of additional accompanied lesson and rehearsal time over the semester, in addition to any rehearsal and lesson time allotted in these guidelines for juries, seminars, recitals, and guest masterclasses.

Degree Recitals

- Students must confirm a faculty pianist's availability *before* officially scheduling a recital date with the School of Music.
- Each student may receive a maximum of 3 to 5 hours of rehearsal/lesson time, depending on the quantity and level of difficulty of the repertoire. Sessions may be requested in 30-min or 1-hour segments and may be allotted for rehearsals, lessons, or both. Hours will be determined by the pianist in consultation with the student's applied professor.
- An additional 3 to 4 hours are allotted for the dress rehearsal and recital.
- Instrumental majors must submit all music to their pianist at least 12 weeks prior to the recital date.
- Vocal majors must submit all music to their pianist at least 8 weeks prior to the recital date.

Masterclasses with guest artists

- Each student may receive a maximum of two 30-minute rehearsals or lessons prior to a masterclass performance.
- Music must be submitted to the pianist a minimum of four weeks prior to a masterclass.

Concerto, scholarship, and other on-campus performance competitions

- Each student may receive a maximum of three 30-minute rehearsals/lessons prior to the first preliminary round.
- Students may receive one additional 30-minute rehearsal/lesson prior to each subsequent round (in addition to any officially scheduled final round dress rehearsal).
- Music must be submitted at least 6 weeks prior to the first round performance or as soon as it is assigned, whichever comes first.

ADDITIONAL POLICIES

- Students are expected to maintain a courteous, professional relationship with faculty pianists, using a proper salutation and valediction (such as “Dear” and “Sincerely”) in all email communications.
- Students must notify their collaborative pianist at least 24 hours before cancelling a rehearsal or lesson appointment, except in the event of emergency.
- Missed rehearsal or lesson appointments may only be made up per the pianist’s availability.
- Remember, rehearsal time is not practice time. Students are expected to have prepared repertoire to a reasonable degree prior to scheduled rehearsals with a faculty pianist.
- Music photocopies must be clear, legible, and well aligned. In addition, music must be submitted in accordance to each pianist’s formatting policy (i.e. single vs double-sided, hole-punched, etc). Ask your pianist how they would like their music formatted.
- Faculty collaborative pianists reserve the right to refuse to work with students who demonstrate a pattern of unprofessional behavior, including no-show rehearsals and lessons, late music submission, disregard for the guidelines defined in this policy, or general lack of preparation.

UNI allotted employee hours cover the above on-campus activities only. Faculty collaborative pianists may not be hired for *additional* rehearsals or lessons associated with the above specific activities. However, faculty collaborative pianists may be hired, at the pianist’s private rate, for additional activities on or off campus. Such activities may include:

- Recordings
- Non-degree recitals
- Any extra on-campus activities, such as auditions, presentations, etc.
- Off-campus activities (festivals, regional competitions, auditions, etc).

Current Faculty Collaborative Pianists

Ms. Serena Hou, hhserena@uni.edu

Dr. Mariko Morita, mariko.morita@uni.edu

Ms. Natia Shioshvili, natia.shioshvili@uni.edu

Please be sure to check with your applied professor before contacting one of the above pianists. They may know, for example, which pianist has experience with the piece you are working on, which ones typically collaborate with their students.